

Welcome to Marymount Admissions

Marymount seeks to enroll students of academic promise with the potential to make positive contributions to the school. Our admissions process is highly personalized. We thoroughly consider the unique qualities of each applicant and endeavor to create a healthy, balanced school community.

We look forward to meeting you!

How to Apply Using a Paper Application:

Admissions files must be complete by January 30. We will notify you in early January if there are missing items from the file.

APPLICATION (Deadline: November 30)

Print and sign the completed application. Mail it along with the parent statement and non-refundable fee of \$70 to: Director of Admissions, Marymount School of New York, 1026 Fifth Avenue, New York, NY 10028. Make checks payable to "Marymount School of New York."

PERMISSION TO RELEASE RECORDS

Sign the enclosed "Permission to Release Records" form and deliver it to the applicant's current school.

TEACHER RECOMMENDATIONS (CLASSES II–XII ONLY)

Request the applicant's teacher(s) to complete and mail the enclosed recommendation forms to Marymount School of New York by January 30.

TESTING (AGES 4 AND UP)

Register for the appropriate admissions test with the [Educational Records Bureau](#) (ERB): 220 East 42nd Street, Suite 100, New York, NY 10017, 212-672-9800. Request that a copy of the testing results be sent to Marymount School (code #333800).

TOURS AND INTERVIEWS

Upon receipt of the application, the Admissions Office will contact you to schedule the necessary tours and interviews. Whenever possible, parent interviews are scheduled either before or after the school tour. "Buddy Days" are available for accepted applicants of grades IV–XII.

What to expect:

N/PK	School tour _____	75 minutes	IV–VII	School tour _____	75 minutes
	Parent interview _____	40 minutes		Parent/applicant interview _____	40 minutes
	Child playgroup _____	30 minutes	VIII	School tour _____	45 minutes
K/I	School tour _____	75 minutes		Parent/applicant interview _____	40 minutes
	Parent interview _____	40 minutes	IX	School tour _____	45 minutes
	Child playgroup/Parent			Parent/applicant interview _____	40 minutes
	information session _____	1 hour		Marymount Experience _____	3 hours (optional)
II–III	School tour _____	75 minutes	X–XII	School tour _____	45 minutes
	Parent interview _____	40 minutes		Parent/applicant interview _____	40 minutes
	Child interview _____	1 hour			

PERSONAL REFERENCES

Request two non-family members to mail letters of recommendation to Marymount by January 30. They should know the applicant and/or family on a personal level.

FINANCIAL AID

Check the [SSS/NAIS website](#). Follow the instructions for submitting all required documentation. Marymount School requires that you submit the following documents to SSS: a copy of last year's IRS Form 1040 (including all schedules), a copy of last year's W2 forms, and a copy of your most recent pay stub(s). If you prefer to use a paper application, you may download the PDF version of the application from their website.

MARYMOUNT SCHOOL

NEW YORK

Application for Admissions

Please attach
a family photo
(optional, but
extremely helpful!)

For Academic Year _____ For Class _____

Applicant Information

First name	Middle name	Last name	Preferred name		
Date of birth	Age	Birthplace	Citizenship		
Home phone	Applicant's email	Religion			
Ethnicity (optional):	<input type="checkbox"/> African American	<input type="checkbox"/> Asian	<input type="checkbox"/> Latina	<input type="checkbox"/> Middle Eastern	
	<input type="checkbox"/> Native American	<input type="checkbox"/> Pacific Islander	<input type="checkbox"/> White	<input type="checkbox"/> Multi-racial	<input type="checkbox"/> Other _____

Parent/Guardian #1 Information

Prefix	First name	Middle name	Last name	Relationship
Home address	Apt. #	City, State	Zip code	
Home phone (if different from applicant's)	Cell phone	Email		
Business/Profession	Name of firm	Position	Business phone	
Business address		City, State	Zip code	
Secondary school	College/University	Degree	Year	
Other Colleges/Universities		Degree	Year	
Civic and/or professional involvement				

Parent/Guardian #2 Information:

Prefix	First name	Middle name	Last name	Relationship
Home address (if different from Parent #1)	Apt. #	City, State	Zip code	
Home phone (if different from applicant's)	Cell phone	Email		
Business/Profession	Name of firm	Position	Business phone	
Business address		City, State	Zip code	
Secondary school	College/University	Degree	Year	
Other Colleges/Universities		Degree	Year	
Civic and/or professional involvement				

continued on reverse

School Information

Current school	Current grade	Dates attended
School address	City, State	Zip code
School phone	Principal/Head of School	Other schools attended

Family Information

Applying for financial aid (K-12 only): Yes No

Applying through Early Steps: Yes No

Parents are: Single Married Separated Divorced Mother deceased Father deceased Other _____

Applicant lives with: Both parents Mother only Father only Joint custody Other _____

Mail admissions correspondence to: Both parents Mother only Father only Other _____

Mail billing to: Both parents Mother only Father only Other _____

Billing address, if different: _____

Address	Apt. #	City, State	Zip code
---------	--------	-------------	----------

Schedule appointments with: _____

Preferred contact person	Relationship to applicant	Preferred contact phone
--------------------------	---------------------------	-------------------------

Siblings: _____

Name	School attending	Date of birth
Name	School attending	Date of birth
Name	School attending	Date of birth

Legacies: _____

Name of relative who attended Marymount	Relationship to applicant	Which Marymount?	Years
Name of relative who attended Marymount	Relationship to applicant	Which Marymount?	Years

I learned about Marymount from _____

References

Please ask two non-family members to mail letters of recommendation directly to the school. They should know the applicant or family personally.

First name	Last name	Address	Relationship
First name	Last name	Address	Relationship

Parent/Guardian Statement

On a separate sheet, briefly describe the applicant (e.g., strengths, experiences, milestones, helpful information, etc.)

I have enclosed: application and parent/guardian statement \$70 application fee, made payable to "Marymount School"

Signature of Parent/Guardian _____ Date of Application _____

The application deadline is November 30, but may be changed at the discretion of the Director of Admissions. We will contact you to schedule appointments when the application is received.